

CHOLMONDELEY & CHORLEY PARISH COUNCIL

www.cholmondeley-chorley.co.uk

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Clerk

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Parish Councillors are summoned to

A MEETING OF THE PARISH COUNCIL

DATE: TUESDAY, 9 JANUARY 2024

TIME: 7.30 PM

VENUE: CHOLMONDELEY BOWLING CLUB

Signed:



Date of Issue: 5 January 2024

To: Parish Councillors
(Councillors S Aspinall, I Cundy, C Crossley, A D Fennell, C Hopley, R H Keys and
P J Probin)

Copy: Cheshire East Borough Councillor James Pearson and Ms D Foulks

A G E N D A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk prior to the meeting.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES OF MEETINGS – 26 SEPTEMBER and 21 NOVEMBER 2023

To approve as a correct record the Minutes of the meetings held on 26 September and 21 November 2023

To follow

4 BOROUGH COUNCILLOR JAMES PEARSON

Councillor James Pearson to report on Cheshire East Council matters of interest, and to up-date the Parish Council on matters relating to the parish.

5 FINANCIAL MATTERS

5.1 Challenges raised with P K F Littlejohn, external auditor

To receive the documents which have been submitted to PKF Littlejohn (external auditor) following a challenge raised by a member of the public during the public inspection period of the accounts 2022-2023.

- Responses to the 'no' answers on the AGAR, for submission to PKF Littlejohn plc.
- Information in respect of challenges raised by a member of the public

To follow
To follow

5.2 General Review of Audit Issues raised by the Internal Auditor

5.3 Authorisation of Payments

The Parish Council is asked to approve the following payments:

£452.00	C M Jones – net salary for August, September, October and November. (Subject to clarification with finance records.)
£85.00	HMRC – Tax/NI on Clerk's salary
Coderra Ltd.	£45.00 – Fee for website management.
Coderra Ltd.	£15.00 – renewal of domain name.
Coderra Ltd.	£360.00 hosting of website
C Hopley	£50.00 – Reimbursement for purchase of wreath for Remembrance Sunday

6 FUTURE OF CHOLMONDELEY BOWLING CLUB

The Parish Council is asked to consider the long-term future of Cholmondeley Bowling Club, as a parish facility.

There will be a number of implications to be considered and the Council may consider it prudent to decide what further information/documentation will be required before a decision can be made.

An informal meeting of Members (sitting as a Working Group) could be held. This would not be a public meeting but would allow Members to review the issues in more detail.

7 BUDGET 2024-25

To consider the draft budget for 2024-2025.

The Borough Council is expected to approve its budget at its meeting to be held in mid-February 2024. Parish Councils have been asked to provide their precept requests by 13 February 2024.

Report to
follow

8 DRAFT NEWSLETTER

To consider the draft newsletter and to consider which company should print it and how it should be distributed.

To follow

9 PARISH COUNCIL VACANCIES

The current vacancies can be advertised in the newsletter and co-option can take place at the next ordinary meeting.

A briefing note on filling vacancies will be provided separately.

To follow

10 PARISH CLERK VACANCY (Draft advertisement to follow)

To consider, and approve/amend the draft advertisement for the Clerk vacancy. This can be added to the newsletter and the Cheshire Association of Local Councils will be asked to advertise this on its website and in its weekly bulletins.

11 DATE OF NEXT MEETING

To agree a date for the next meeting.