

**MINUTES OF A MEETING OF  
CHOLMONDELEY & CHORLEY PARISH COUNCIL HELD ON 9<sup>th</sup> JANUARY 2024  
IN THE CHOLMONDELEY & CHORLEY SPORTS AND COMMUNITY  
ASSOCIATION BUILDING, CHOLMONDELEY**

**PRESENT:** Councillor C Hopley Chairman  
Councillor I Cundy  
Councillor A D Fennell  
Councillor S Aspinall  
Councillor C Crossley  
Councillor R H Keys  
Councillor P Probin

**APOLOGIES:**  
C Jones Clerk

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## **36 DECLARATION OF INTERESTS**

Members were asked to declare any disclosable pecuniary interest or non-pecuniary prejudicial interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

In the absence of the parish Clerk, it was agreed to continue with the meeting, but with a shortened agenda, as the papers where not available.

Councillor C Crossley offered to take the minutes of the meeting.

## 37 MINUTES

**Outstanding** : That the Minutes of the Meetings held on 26<sup>th</sup> September 2023 and 21<sup>st</sup> November 2023 to be approved at next meeting.

**To follow**

## 38 BOROUGH COUNCILLOR JAMES PEARSON

Councillor James Pearson was not in attendance.

## 39 FINANCIAL MATTERS

**Delayed until the next meeting 16th January 2024**

Challenges raised with P K F Littlejohn, external auditor To receive the documents which have been submitted to PKF Littlejohn (external auditor) following a challenge raised by a member of the public during the public inspection period of the accounts 2022-2023.

- Responses to the 'no' answers on the AGAR, for submission to PKF Littlejohn plc.
- Information in respect of challenges raised by a member of the public

General Review of Audit Issues raised by the Internal Auditor

Authorisation of Payments

**To follow.**

## 40 Future of Cholmondeley Bowling Club and CCSACA

Discussions around the possibility of C&C Parish Council involvement and support of the Bowling Club (now defunct organisation) and the parent organisation of Cholmondeley & Chorley Sports and Community Associate (CCSACA, a registered Charity)

**RESOLVED:** In principle the Parish Council is prepared to support the organisation with a number of provisos:

224

- Externally audited charity accounts are made available
- Details of the grants secured by the organisation by central bodies during the Covid pandemic and dispersal of funds and identification of remaining funds.
- Assets list of bowling provided and independently checked. (possibly part of the audit evidence).
- Existing Chair of the CCSACA to resign.

## 41 BUDGET 2024-2025

### Resolved

Details of bank accounts and draft budget not available for the meeting. Decision to submit precept to council was made based on that requested for 2023-2024, based on additional costs required to transit to a new Clerk and potential fine relating to the late submission and sign-off of the AGA.

## 42 SHARED ITEMS

### Resolved

In order to progress the engagement of a new clerk, it was resolved that the council propose to appoint D Foulkes as an assistant Clerk to the Parish Council, this approach is to be confirmed with CHALC at the earliest opportunity.

D Foulks to be maintain a list of hours worked for C&CPC and will be reimbursed once next steps have been agreed.

As the Assistant Clerk, the ability to submit the precept by the end of the week (12<sup>th</sup> January 2024), based on the decision of item 41.

.....Chairman