

CHOLMONDELEY & CHORLEY PARISH COUNCIL

www.cholmondeley-chorley.co.uk

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Clerk

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Parish Councillors are summoned to

A MEETING OF THE PARISH COUNCIL

DATE: TUESDAY, 28 NOVEMBER 2023
Adjourned from 21 November 2023

TIME: 7.30 PM

VENUE: CHOLMONDELEY BOWLING CLUB, CHOLMONDELEY

Signed: 

Date of Issue: 26 November 2023

To: Parish Councillors
(Councillors S Aspinall, I Cundy, C Crossley, A D Fennell, C Hopley, R H Keys and
P J Probin)

Copy: Cheshire East Borough Councillor James Pearson

A G E N D A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk prior to the meeting.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES OF MEETINGS – 26 SEPTEMBER and 21 NOVEMBER 2023

To approve as a correct record the Minutes of the meetings held on 26 September and 17 October 2023.

To follow

4 BOROUGH COUNCILLOR JAMES PEARSON

Councillor James Pearson to report on Cheshire East Council matters of interest, and to up-date the Parish Council on matters relating to the parish.

5 FINANCIAL MATTERS

5.1 Challenges raised with P K F Littlejohn, external auditor

To receive the documents which have been submitted to PKF Littlejohn following a challenge raised by a member of the public during the public inspection period of the accounts 2022-2023.

To follow

5.2 Budget 2024-2025

To give initial consideration to the draft budget for 2024-2025.

To follow

Members are asked to note that until the receipts and payments statement is available, it will not be possible to consider details with any accuracy, but the Parish Council can consider its priorities and then discuss the final budget at the meeting to be held on 19 December 2023. As Councillor Fennell is currently away, the details will be provided at the December meeting.

5.3 Authorisation of Payments

The Parish Council is asked to approve the following payments:

£340.00 C M Jones – net salary for the three months August, November and December. Subject to clarification with finance records.

Coderra Ltd. £45.00 – Fee for website management. (To be confirmed)

C Hopley £50.00 – Reimbursement for purchase of wreath for Remembrance Sunday

6 FUTURE OF CHOLMONDELEY BOWLING CLUB EXTRA-ORDINARY MEETING – TUESDAY, 9 JANUARY - 7.30 PM

To note that there is an extra-ordinary meeting on Tuesday, 9 January 2024 to discuss the Future of the Bowling Club, and implications for the Parish Council.

Members are invited to consider the issues which need to be addressed prior to the extra-ordinary meeting.

7 NEWSLETTER

Members are asked to suggest articles for the newsletter which has not been published for over 12 months. The Clerk vacancy can be advertised. In the meantime, a copy of the job description is enclosed.

The following are suggested:

- Full list of councillors
- Broad indication of budget for 2024-25
- Advertisement for Clerk vacancy – Note a draft job description/contract of employment are enclosed.
- Information about the Czech Memorial
- Update on Neighbourhood Plan Regulation 14 consultation
- Item re. Cholmondeley Bowling Club (to be discussed on 19 December 2023)
- Location of boundary signs.
- Vacancies for Councillors – invitation to apply to be co-opted

8 DATE OF NEXT MEETING

19 DECEMBER 2023