

CHOLMONDELEY & CHORLEY PARISH COUNCIL

www.cholmondeley-chorley.co.uk

Carol Jones
Clerk

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Parish Councillors are summoned to

A MEETING OF THE PARISH COUNCIL

DATE: TUESDAY, 27 SEPTEMBER 2022

TIME: 7.30 PM

VENUE: SCHOOL FARM, CHOLMONDELEY, SY14 8HN

Signed: *C M Jones* Date of Issue: 22 September 2022

To: Parish Councillors
(Councillors S Aspinall, I Cundy, A D Fennell, M Furse, A Gresty, C Hopley,
R Keys, and P Probin)

Copy: Borough Councillor W S Davies

A G E N D A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk prior to the meeting.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable pecuniary interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES – 26 JULY 2022

To approve the Minutes of the Meeting held on 26 July 2022.

4 PUBLIC QUESTION TIME

Members of the public are able to address the Parish Council or ask a question.

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Each member of the public is entitled to ask one question or make a statement. Questions or statements must be addressed to the Parish Council as a whole and not to individual parish councillors. This is not an opportunity for engaging in debate with Members.

5 BOROUGH COUNCILLOR'S REPORT (GUIDE TIME: 20 MINUTES)

Borough Councillor W S Davies to report on Cheshire East Council matters of interest.

6 NEIGHBOURHOOD PLAN

6.1 The Clerk is in the process of reviewing the arrangements for applying for another grant from Locality UK for 2022-23. There have been changes to the process, as follows:

- Once the Expression of Interest (EoI) has been completed, the applicant will be automatically directed to the application form which can be completed immediately. There will no longer be an application form link sent overnight, as occurred in 2021-22.
- If the applicant wishes to resume the application form at a later stage, it needs to be saved prior to closing it by providing an email address and password. This must be the same as that provided for the EoI.
- Once saved, a link will be sent to the log-in page where the applicant can access the saved application form by using the email address and password already saved.
- Every time the applicant wishes to leave the form to resume it later, it must be saved again.
- There is a period of 30 days to complete the application form, rather than 15 days as in 2021-22.

6.2 Wildlife Survey

The Wildlife Survey has now been completed by Cheshire Wildlife Trust and is enclosed. ✍

6.3 Quote for the Cost of the Remaining Work on the Survey

As Members are aware, the balance of work not completed by Cheshire Wildlife Trust cost £513; however, the Parish Council paid the full amount of the survey prior to 31 March 2022. Enclosed is a copy of the quote for £513 from Cheshire Wildlife Trust. This will now be forwarded as part of the new application for a grant. ✍

7 FINANCIAL MATTERS

7.1 Financial Statement

To receive a Receipts and Payments Statement for the period 1 April – 31 August 2022. ✍

7.2 Authorisation of Payments

£340.00	C M Jones – quarterly salary for 1 July – 30 September 2022
£tba	HMRC – Tax on the Clerk's salary
£45.00	Coderra Ltd. Website updates and addition of new documents.

8 PLANNING APPLICATIONS

There are no planning applications for consultation.

9 NEWSLETTER

To receive a first draft of the newsletter. Members are asked to note that an article will be included to advertise first aid training to enable residents to feel confident about using a defibrillator.

To follow

10 NOTICE-BOARD

The Clerk to report on quotations for a stand-alone notice-board.

11 PURCHASE OF AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The Clerk to report on the cost of AEDs.

12 DATE OF NEXT MEETING

22 November 2022

13 EXCLUSION OF PRESS AND PUBLIC

The Parish Council is asked to **RESOLVE** that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to transacted, and the public interest would not be served in disclosing that information.

**14 OUTLOOK FESTIVAL – MEETING HELD ON 13 SEPTEMBER 2022
(Reason for exclusion: Identification of individuals)**

The organisers of the Outlook Festival have sent a 'de-briefing' document following the meeting held on 13 September 2022.

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Members are invited to consider the document.