

CHOLMONDELEY & CHORLEY PARISH COUNCIL

www.cholmondeley-chorley.co.uk

Carol Jones
Clerk

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Parish Councillors are summoned to a MEETING OF THE PARISH COUNCIL

DAY/DATE: TUESDAY, 22 MARCH 2022

TIME: 7.30 PM

VENUE: CHOLMONDELEY BOWLING PAVILION
CHOLMONDELEY

NOTE: Prior to the start of the meeting, there will be a presentation from Joe Barnett, the Event Director of EventGlue.co.uk At 7.00 pm

EventGlue is organising its first event at Cholmondeley Castle during the summer (Outlook Festival – Cholmondeley Castle – 30 June – 3 July 2022) and has requested the opportunity to address Members to introduce the company to the Parish Council and to invite suggestions about ways in which the company might be able to benefit the area.

Enquiries to: Clerk: Carol Jones

Phone: 07498 160 908

Issue date: 17 March 2022

Signed

C M Jones

To: Councillors C Hopley (Chairman), A D Fennell, S Aspinall, I Cundy, M Furse, A Gresty, R Keys, S Langton and P Probin

Copy: Borough Councillor W S Davies

Notes for Members of the Public

Please note that this is a face-to-face meeting and the number of attendees is limited owing to Covid-19 guidance, especially in view of the recent increase in cases.

Members of the public wishing to ask a question or make a statement under the Public Question Time slot, are asked to submit them in writing to the Clerk (carol.jones@cholmondeley-chorley.co.uk) by 3.00 pm on the day of the meeting. These will be read out at the meeting and written responses will be provided.

A G E N D A

1 APOLOGIES FOR ABSENCE

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES

To approve the Minutes of the Meeting held on 18 January 2022.
(To follow)

To follow

4 PUBLIC QUESTION TIME (Period not exceeding 20 minutes)

In accordance with the Parish Council's Standing Orders (i.e. its Constitution) members of the public are able to ask a question or make a statement, both of which must relate to matters which fall within the remit of the Parish Council.

5 REPORT OF BOROUGH COUNCILLOR W S DAVIES (Guide time: 15 minutes)

Councillor Davies to report on Cheshire East Council matters of interest and in particular any issues relating to the Parish Council.

6 COMMUNITY GOVERNANCE – UPDATE FROM CHESHIRE EAST COUNCIL

To receive a letter from Brian Reed, Head of Democratic Services and Governance, providing an update on progress in respect of the Community Governance Review of Town and Parish Council Governance. ✂

There are a number of decision-making Committees and Sub-Committees meeting during April, and members of the public are entitled to attend. Members will note that Mr Reed has suggested that if town and parish councils wish to be represented at these meetings, only one representative attend. This is in the interests of room capacity and public health.

- Community Governance Review Sub-Committee: 4th April 2022-2.00pm at Macclesfield Town Hall
- Corporate Policy Committee: 14th April 2022-1.00pm at Sandbach Town Hall
- Council meeting: Macclesfield Leisure Centre on 27th April 2022, commencing at 11.00am.

7 NEIGHBOURHOOD PLAN – GRANT

The Clerk has received an email from Groundwork UK requesting completion of the End-of-Grant report. The Clerk's brief report is enclosed. ✂

Members will note that if all the work which was funded by the grant, has not been completed, the grant must be returned, either in whole or in part.

The email only arrived on 17 March 2022, and the Clerk is contacting Groundwork UK for further information. The Steering Group Members are asked to update the Parish Council on progress to date.

8 FINANCIAL MATTERS

8.1 The Parish Council is asked to authorise the following payments:

£tba	Cholmondeley Bowling Pavilion – Room hire fee for Parish Council meetings
£320.00	C M Jones – Net salary for the period 1 January – 31 March 2022
£40.00	HMRC – Tax on Clerk’s salary (for the period July – Dec 2021)

8.2 Ratification of Payments

To ratify the following payments which were made by the Clerk under the Scheme of Delegation.

£2,050.00	Cheshire Wildlife Trust (£1,170.00 net and £234.00 VAT)
£2,280.00	Cheshire Community Action – 6 days support from the Neighbourhood Plan Support Officer.

8.3 Financial Statement

To receive an up-to-date financial statement.

To follow

8.4 Accounts – 2022-2023 Exemption from External Audit

Members are reminded that as a Parish Council with a turnover less than £25,000, it is able to opt out of external audit.

The Parish Council opted out of external audit in the previous three years (known as exemption from a limited assurance review under S.9 of the Local Audit (Smaller Authorities) Regulations 2015). The Parish Council is recommended to opt out for 2021-2022.

9 RISK ASSESSMENT/MANAGEMENT

The Parish Council is required to review its risk management arrangements before the end of the financial year. A copy of the current risk management schedule will be submitted and the Parish Council is asked to approve it, subject to any required amendments.

To follow

10 PLANNING MATTERS

There are no planning applications for consultation.

11 QUEEN’S PLATINUM JUBILEE – 2-5 JUNE 2022

To provide an update to the Parish Council in respect of any activities organised by Cholmondeley Castle to mark the Queen’s Platinum Jubilee.

12 DATE OF NEXT MEETING

The next Parish Council meeting is scheduled to be held on 17 May 2022; however, as the accounts will be required for auditing during the early part of May, Members are asked to consider changing the date to 3 or 10 May 2022.