

**MINUTES OF A MEETING OF  
CHOLMONDELEY & CHORLEY PARISH COUNCIL HELD ON 5 OCTOBER 2021  
IN CHOLMONDELEY BOWLING PAVILION**

**PRESENT:** Councillor C Hopley Chairman  
Councillor S Aspinall  
Councillor I Cundy  
Councillor A D Fennell  
Councillor R Keys  
Councillor P Probin  
Councillor S Langton

**APOLOGIES:** Councillor A Gresty

**IN ATTENDANCE:** Borough Councillor W S Davies  
M Furse – Candidate for co-option

Note: The Clerk was unable to attend in person but was in attendance virtually by phone contact only.

---

**31 DECLARATION OF INTERESTS**

Members were asked to declare any disclosable pecuniary interest or non-pecuniary prejudicial interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**32 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 27 July 2021 be approved as a correct record.

**33 PUBLIC QUESTION TIME**

In accordance with the Parish Council's Standing Orders (i.e. its Constitution) members of the public were able to ask a question or make a statement, both of which must relate to matters which fell within the remit of the Parish Council.

There were no questions from members of the public.

**34 CO-OPTION TO THE PARISH COUNCIL**

There were currently three vacancies on the Parish Council (two for Cholmondeley and one for Chorley).

The vacancies had been advertised in accordance with the regulations and the Parish Council was now permitted to co-opt to the vacancies.

There was currently one candidate (Martyn Furse) who had put himself forward for co-option and was in attendance.

He explained briefly why he wished to become a parish councillor and Members were then able to ask questions of him.

**RESOLVED:** That Martyn Furse be co-opted onto the Parish Council.

Note: Mr Furse signed a Declaration of Acceptance of Office and was then able to participate fully in the meeting.

### 35 CODE OF CONDUCT

The Parish Council was asked to comment on the Draft Code of Conduct which had been forwarded to all town and parish councils in Cheshire East.

This was submitted for consultation purposes and the Parish Council was invited to make any comments. The Code of Conduct would be approved at Cheshire East Council's full Council meeting on 18 November 2021. Following that, all town and parish councils would be asked to adopt the Code.

**RESOLVED:** That the Code of Conduct be accepted, without comment.

### 36 NEWSLETTER

The Clerk submitted a draft of the newsletter and Members were invited to suggest other articles for inclusion.

The Chairman undertook to complete the 'Chairman's Message', and the Clerk would ask Claire Farquharson (Chair of the Neighbourhood Plan Steering Group) to add to the article on the Neighbourhood Plan progress. It was also suggested that dates of local Carol Services should also be included.

**RESOLVED:** That the newsletter be printed at Johnsons the Printers and delivered the first week in December 2021.

### 37 BUDGET – 2022-2023

At its meeting in November 2021, the Parish Council would be asked to approve a budget for the year 2022-23. Although the Borough Council had requested notification of precept amounts by 14 January 2022, the Clerk could request an extension, if necessary, to allow the Parish Council to finalise its budget at the meeting on 21 January 2022.

A first draft of a proposed budget was submitted. The only change made was to increase the small grants fund (line 10) to £1,000.00.

**RESOLVED:** That the revised budget for 2022-23 be submitted to the November meeting for finalisation.

### 38 FINANCIAL MATTERS

#### 38.1 Authorisation of Payments

**RESOLVED:** That the following payments be approved:

£320.00	C M Jones – salary payment 1 July – 30 September 2021.
£80.00	HMRC – Tax on Clerk's salary (£40.00 each for quarters 2 and 3 of the financial year)
£50.00	Cholmondeley Bowling Club. A Member had negotiated a price reduction for hire of the hall which would be £25 for each meeting. The fee now approved was for the July and October meetings.

#### 38.2 Ratification of Payment

**RESOLVED:** That payment of £210.00 to Coderra Ltd. in respect of its work updating the website, was ratified.

(This had been approved on 27 July 2021, up to a maximum limit of £250.00.)

### **38.3 Financial Statement**

The Parish Council received a Receipts and Payments statement for the period 1 April-23 August 2021.

### **38.4 Neighbourhood Plan Grant**

It was reported that Groundwork UK had authorised a grant of £6,010.00 and this had been deposited in the Parish Council's account on 29 September 2021. All receipts of spend must be retained to enable Groundwork UK to carry out an audit.

## **39 PLANNING**

There were no planning applications for consultation.

## **40 WEBSITE ADMINISTRATION**

The Clerk had invited David Proctor (Coderra Ltd) to the meeting, but had not yet received a response. A further invitation could be issued, but it would be helpful if Members could set out the purpose of his attendance.

No decision was taken.

## **41 COMMUNITY GOVERNANCE REVIEW**

Cheshire East Council was holding a 12-week consultation on proposals for the governance arrangements for town and parish councils in the borough. The consultation started **on 6 September 2021 and would conclude at midnight on 28 November 2021.**

Members could, therefore, defer submitting observations until the meeting to be held on 23 November 2021.

As reported at the Parish Council meeting held on 26 November 2019, this was part of a borough-wide review which would consider a range of issues, including town and parish boundaries, number of town and parish councillors, grouping of parishes and warding.

The draft recommendations could be found using this link. [Community Governance Review draft recommendations report](#) which made a series of proposals, and included maps showing proposed changes using [this link](#).

**RESOLVED:** That this item be considered at the meeting to be held on 23 November 2021.

## **42 REPORT OF BOROUGH COUNCILLOR W S DAVIES**

Councillor Davies reported on Cheshire East Council matters of interest including a new mini-bus service, similar to the former 'Dial-a-Ride' service.

## **43 DATE OF NEXT MEETING**

**23 November 2021**

.....Chairman

The meeting commenced at 7.30 pm and concluded at 9.00 pm

Draft