

# Accessibility Statement for Cholmondeley and Chorley Parish Council

## 1. Scope

This accessibility statement applies to the Cholmondeley and Chorley Parish Council website (<https://cholmondeley-chorley.co.uk>).

## 2. Accessibility

This website is run by Cholmondeley and Chorley Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We also want the website text to be as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

## 3. How accessible this website is

We know some parts of this website are not fully accessible:

- colours, contrast levels and fonts cannot be changed
- various elements that enable screen readers to function fully are missing from the web pages
- links with the same accessible name serve a similar purpose and therefore users may be unable to understand the purpose of each link in the content

In addition, we know some of the website text is not as simple as possible to understand:

- the 'Calendar of Meetings' section is in fact a list of documents
- accessing documents via Parish Documents is not intuitive and the filters incorrectly identify some documents

## 4. Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- email [Carol Jones](#)
- call 01270 812065

The Parish Council will consider your request and get back to you in 14 days.

## 5. Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact:

- email [Carol Jones](#)
- call 01270 812065

## Accessibility Statement for Cholmondeley and Chorley Parish Council

### 6. Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

### 7. Technical information about this website's accessibility

Cholmondeley and Chorley Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

#### Non-accessible content

The content listed below is non-accessible for the following reasons.

#### Non-compliance with the accessibility regulations

Issue	Description	Impact
Elements must have sufficient color contrast	Ensures the contrast between foreground and background colors meets WCAG 2 AA contrast ratio thresholds (WCAG: 1.4.3)	Serious
Images must have alternate text	Ensures <img> elements have alternate text or a role of none or presentation (WCAG: 1.1.1)	Critical
Form elements must have labels	Ensures every form element has a label (WCAG: 1.3.1, 4.1.2)	Critical
Links must have discernible text	Links must have discernible text (WCAG: 2.4.4, 4.1.2)	Serious
Headings must not be empty	Ensures headings have discernible text (WCAG: Best Practice)	Minor
Heading levels should only increase by one	Ensures the order of headings is semantically correct (WCAG: Best Practice)	Moderate
Document must have one main landmark	Ensures the document has a main landmark (WCAG: Best Practice)	Moderate
Page must contain a level-one heading	Ensure that the page, or at least one of its frames contains a level-one heading (WCAG: Best Practice)	Moderate
All page content must be contained by landmarks	Ensures all page content is contained by landmarks (WCAG: Best Practice)	Moderate
Links with the same name have a similar purpose	Ensure that links with the same accessible name serve a similar purpose (WCAG: 2.4.9)	Minor

In November 2019, Cholmondeley and Chorley Parish Council carried out an internal review of the website, noting a number of useability issues that makes the website not as simple as possible to understand. The review recommended a phased approach to improving the website's useability.

To date, almost all of the immediate/short term recommendations (such as fixing broken links) have been implemented.

## Accessibility Statement for Cholmondeley and Chorley Parish Council

Many of the medium and longer term recommendations, however, require significant re-design of the website but professional services are expensive and beyond the limits of the Parish Council's budget.

So, in order to meet the Parish Council's commitment to making its website accessible and as simple as possible to understand, the current website design will be replaced with a new one using a Wordpress template that is by design fully accessible.

And by creating a new design for the website in this way, the need to implement the medium and longer term recommendations identified in the internal review will no longer need to be performed as an additional task.

The timeframe for replacing the current website with one which is fully accessible and more useable is January 2, 2021.

### 8. Content that is not within the scope of the accessibility regulations

#### PDFs and other documents

Some of our PDFs and Word documents are essential to providing our services. For example, we publish meeting agendas and meeting minutes in PDF format.

By September 2020, we plan to either fix these or replace them with accessible HTML pages.

The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](#) if they're not essential to providing our services. For example, we do not plan to fix Parish Newsletters published prior to this date.

Any new PDFs or Word documents we publish will meet accessibility standards.

#### Live video

We do not plan to add captions to any live video streams because live video is [exempt from meeting the accessibility regulations](#).

### 9. Preparation of this accessibility statement

This statement was prepared on 16 September, 2020. It was last reviewed on 16 September, 2020.

This website was last tested on 12 September, 2020. The test was carried out on all website pages by Cholmondeley and Chorley Parish Council using axe v4.5.3.

Since the website is small, all website pages were tested. Specifically:

- Home ([cholmondeley-chorley.co.uk/](http://cholmondeley-chorley.co.uk/))
- About the Council ([cholmondeley-chorley.co.uk/parish-council/](http://cholmondeley-chorley.co.uk/parish-council/))
- Councillors ([cholmondeley-chorley.co.uk/councillors/](http://cholmondeley-chorley.co.uk/councillors/))
- Noticeboard ([cholmondeley-chorley.co.uk/notice/](http://cholmondeley-chorley.co.uk/notice/))
- Parish Documents ([cholmondeley-chorley.co.uk/repository/](http://cholmondeley-chorley.co.uk/repository/))
- Contact ([cholmondeley-chorley.co.uk/contact/](http://cholmondeley-chorley.co.uk/contact/))