

Name of smaller authority:

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in

			2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward			8,956	£8,356				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	No explanation required. Brought forward balance agrees.
2 Precept or Rates and Levies			2,560	£3,156	596	23.28%	YES		The precept was increased to reflect the new Clerk/RFO's contracted hours (2 hours per week), and to support continuity and future planning.
3 Total Other Receipts			5,215	£258	-4,957	95.05%	YES		Groundwork income 3701.00 which was paid back.
4 Staff Costs			1,169	£2,549	1,380	118.05%	YES		The previous Clerk retired. A new Clerk was appointed in January 2024, and initial administrative work—including preparation for internal audit, system updates, and addressing legacy issues—led to increased hours. Additional costs also include mileage and an inflationary adjustment. Controls have been introduced to streamline audit preparation and reduce future administrative overheads. Costs include pay and hmrc £2390 and the professional payroll provider costs £158.90 totalling £2549
5 Loan Interest/Capital Repayment			0	0	0	0.00%	NO		No loans taken – no explanation required.
6 All Other Payments			7,206	£1,276	-5,930	82.29%	YES		The 2024/25 payments include the return of the unspent £3,701 Groundwork UK grant, which accounts for the majority of the reduction (4978-3701 Grant amount) =1276
7 Balances Carried Forward			8,356	£7,944	-412	4.93%	NO	VARIANCE EXPLANATION NOT REQUIRED	Variance under threshold – no explanation required. Bank is 7944 (£1 rounding)
8 Total Cash and Short Term Investments			8,356	£7,944	-412	4.93%	NO	VARIANCE EXPLANATION NOT REQUIRED	Variance under threshold – no explanation required.
9 Total Fixed Assets plus Other Long Term Investments and			3,152	£2,802	-350	11.10%	NO		The decrease reflects the disposal of a £350 asset. The updated value as at 31st March 2025 is £2,802.
10 Total Borrowings			0	£0	0	0.00%	NO		No borrowings held – no explanation required.
		Rounding errors of up to £2 are tolerable							
		Variances of £200 or less are tolerable							
		BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)							