
CHOLMONDELEY & CHORLEY PARISH COUNCIL

www.cholmondeley-chorley.co.uk

Debbie Foulkes Assistant Support Clerk
e-mail: Debbie.Foulkes@cholmondeley-chorley.co.uk

Parish Councillors are summoned to
A MEETING OF THE PARISH COUNCIL

DATE: TUESDAY 9 JULY 2024

TIME: 7.30PM

VENUE: BOWLING PAVILLION, CHOLMONDJELEY

Signed: D Foulkes

Date of Issue: 01 July 2024

To: Parish Councillors
(Councillors S Aspinall, I Cundy, C Crossley, A D Fennell, C
Hopley, P J Probin)

Copy: Cheshire East Borough Councillor James Pearson and
Community Police Representative

A G E N D A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk prior to the meeting.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the circumstances.

3 TO APPROVE THE MINUTES

To approve as a correct record the Minutes of the meetings held on 14 May 2024 (Parish Council Meeting – the AGM Minutes that took place prior to this meeting will be approved at the next AGM meeting 2025).

4 BOROUGH COUNCILLOR JAMES PEARSON

Councillor James Pearson to report on Cheshire East Council matters of interest, and to up-date the Parish Council on matters relating to the Parish.

CHOLMONDELEY & CHORLEY PARISH COUNCIL

www.cholmondeley-chorley.co.uk

Debbie Foulkes Assistant Support Clerk

e-mail: Debbie.Foulkes@cholmondeley-chorley.co.uk

5 AUTHORISATION OF PAYMENTS:

To approve any payments requiring authorisation.

June 2024 Transactions

invoice date	Account name	Ref for payment	Reason for payment	Amount £
		Internal Audit		
26/06/2024	Afford Bond	Services	Internal Audit	240.00
19/06/2024	AVOW	AVOW	Payroll Charges	12.58
		April/May/June		
30/06/2024	D Foulkes	Payroll	Payroll Charges	346.82
	HMRC			
30/06/2024	Cumbernauld	120PY003255612503	HMRC payment	83.20
				682.60

6 GOVERNANCE

Members are asked to approve and consider the following:

- Section 2 – Accounting Statements 2023/24.
- Annual Internal Audit Report.

7 NEIGHBOURHOOD PLAN

Members of the Steering Group are invited to update the Parish Council in respect of progress on the draft Neighbourhood Plan.

8 PLANNING APPLICATIONS

There were no Planning Applications.

9 NEWSLETTER

Members are invited to receive an update regarding the formation of the Parish Newsletter.

10 PARISH COUNCIL VACANCIES

10.1 Members are invited to discuss the current council vacancies at the Parish Council.

10.2 Members are asked to consider and approve the Co-opted Policy.

11 SHARED ITEMS

Members are invited to share information or request items for inclusion on the next agenda.

- To agree on a date and venue for the First Aid Training.
- Exploring the potential for an internet café.
- To discuss the update regarding the Parish Councils, Notice Board.

12 DATES OF NEXT MEETING (as agreed at the Parish Councils AGM on 14/05/2024):

- 19 November 2024
- 18 March 2025