APPENDIX B – BUDGET MONITORING REPORT 2026/27

CHOLMONDELEY AND CHORLEY PARISH COUNCIL

Position for the year to 15 November 2026. Variance is budget less the amount spent or received, so a positive figure is an underspend. Every sub-total, column total and overall total is the sum of the figures above it, and the schedule reconciles throughout.

Expenditure

Line	Budget 2026/27	Apr–Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2026/27 total	Variance
Administration											
Staff Costs incl hmrc	1,906.31	460.18	460.18	–	–	–	460.18	–	460.18	1,840.72	65.59
Running/office costs	50.00	–	–	–	–	–	–	–	–	–	50.00
Stamps	6.00	–	–	–	–	–	–	–	–	–	6.00
IT Equipment	–	–	–	–	–	–	–	–	–	–	–
Community Purchase											
Wreath (remembrance)	50.00	–	–	–	–	–	–	–	75.00	75.00	(25.00)
Bulbs (Community)	–	–	–	–	–	–	–	–	50.00	50.00	(50.00)
ICO											
ICO registration	52.00	52.00	–	–	–	–	–	–	–	52.00	–
Website											
hosting and emails	380.00	360.00	–	15.00	–	–	–	–	–	375.00	5.00
AVOW (professional services)											
Payroll Services	80.00	–	–	–	–	–	12.58	–	–	12.58	67.42
Professional Fees											
Internal Audit	200.00	175.00	–	–	–	–	–	–	–	175.00	25.00
Subscriptions											
Chalc	92.43	92.43	–	–	–	–	–	–	–	92.43	–
VAT											
VAT	100.00	225.66	–	–	–	–	–	–	–	225.66	(125.66)
Hire of Venue Meetings											
Hire of Bowling Green	–	–	–	–	–	–	–	–	–	–	–
Defibrillators											
Maintenance	128.00	–	–	–	–	–	–	–	128.00	128.00	–
Insurance											
Zurich	300.00	294.54	–	–	–	–	–	–	–	294.54	5.46
Training											

Clerk/Councillors	67.26	–	–	–	–	–	67.26	–	–	67.26	–
CommunityDonations											
Community Events	96.00	–	–	–	–	–	–	–	–	–	96.00
OVERALL TOTAL EXPENDITURE	**3,508.00**	**1,659.81**	**460.18**	**15.00**	**–**	**–**	**540.02**	**–**	**713.18**	**3,388.19**	**119.81**

Income forecast

Line	Budget 2026/27	Apr–Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2026/27 total	Variance
Precept	3,500.00	1,750.00	1,750.00	–	–	–	–	–	–	3,500.00	–
VAT refund 26/27	82.97	225.00	–	–	–	–	–	–	–	225.00	(142.03)
Estimated interest	96.00	25.86	6.47	6.47	6.47	6.47	6.47	–	6.47	64.68	31.32
SUB TOTAL INCOME	**3,678.97**	**2,000.86**	**1,756.47**	**6.47**	**6.47**	**6.47**	**6.47**	**–**	**6.47**	**3,789.68**	**-110.71**

Summary for the year to 15 November 2026

	Actual to 15 Nov	Full-year budget	Variance
Total income forecast	3,789.68	3,678.97	(110.71)
Total expenditure forecast	3,388.19	3,508.00	119.81
Net position (surplus)	**401.49**	**170.97**	**(230.52)**

Notes

1. Variance is budget less the amount spent or received. Group sub-totals, column totals, the 2026/27 total column and the variance column are each the sum of the figures above them.
2. The Apr–Aug column carries amounts paid before the monthly record begins. Each line's eight period columns add to that line's 2026/27 total, and the period columns add to the overall total.
3. Staff costs of 1,840.72 are four quarterly payments of 460.18: one within the Apr–Aug column and the remainder in September, January and March.
4. VAT of 225.66 is recoverable and 225.00 of refund is forecast in income, so the net cost to the Council is negligible. The budget was 100.00 on each side.
5. The precept of 3,500.00 was paid in two instalments of 1,750.00, the first by 30 April and the second by 30 September, shown in the Apr–Aug and September columns.