CHOLMONDELEY & CHORLEY PARISH COUNCIL

www.cholmondeley-chorley.co.uk

Debbie Foulkes Clerk/RFO
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Parish Councillors are summoned to

A MEETING OF THE PARISH COUNCIL

DATE: **Tuesday 24 November 2026**

TIME: **7.30PM**

VENUE: **SCHOOL FARM, CHOLMONDELEY**

Signed: D Foulkes **Date of Issue: 15.11.2026**

To: Parish Councillors
C Crossley (Chair), A D Fennell, C Hopley, G Nicholas and P J Probin (Vice Chair),

Copy: Cheshire East Borough Councillor James Pearson
Reverend Veronica Green
and Community Police Representative

A G E N D A

1. APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk prior to the meeting.

2. DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the circumstances.

3. TO APPROVE THE MINUTES

To approve as a correct record the Minutes of the Ordinary Parish Council Meeting held on 22 September 2026.

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4. CHESHIRE EAST BOROUGH COUNCILLOR JAMES PEARSON

Councillor James Pearson to report on Cheshire East Council matters of interest, and to up-date the Parish Council on matters relating to the Parish.

5. POLICE MATTERS AND COMMUNITY COHESION

To receive a report on the Police Cluster and Cohesion meetings, including the Cluster Meeting held on 23 September 2026.

To note the Council's ten years of representation at the cluster meeting.

6. PUBLIC PARTICIPATION

Members of the public may address the Parish Council or ask questions.

(One question or statement per person, addressed to the Parish Council as a whole. No debate with individual Councillors.)

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 Road closures and Highways — to receive an update further update.

7.2 Hedges and signage — the Chair to report on the matters raised with the relevant authority, including signage on the A49.

7.3 Fly-tipping — to receive an update on the incident previously reported, comprising garden waste, shrub cuttings and plant pot labels.

7.4 Litter and environmental matters — to receive an update on the organised litter picks, the provision of high-visibility vests, litter pickers and bags, and the grant enquiry referred to the Clerk under item 39(c) of the September minutes.

8. REGULAR REPORTS AND UPDATES

a) Highways and FixMyStreet — ongoing highways matters and any community initiatives.

b) Newsletter and Communications — progress on publication and distribution of the Autumn/Winter Newsletter.

c) Proposed Community Events — to consider any community events proposed, including arrangements for Remembrance and for the Christmas period.

d) Matters Arising from Previous Minutes not otherwise covered.

9. FINANCIAL MATTERS

9.1 Expenditure approval — to approve any payments requiring authorisation. Refer to Appendix A.

9.2 Income update — to note income received from 1 September to 31 October 2026. Refer to Appendix A.

9.3 Budget report — to receive the budget monitoring report and note expenditure to date. Refer to Appendix B.

9.4 Clerk/RFO Finance Report — to receive the report. Refer to Appendix C.

9.5 Bank reconciliation — to note the mid-year bank reconciliation for both accounts as at 30 September 2026. Refer to Appendix D.

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9.7 Draft budget 2027/28 — to consider and agree the draft budget for the financial year 2027/28. Refer to Appendix E.

9.8 Precept 2027/28 — to determine the precept for the financial year 2027/28, following determination of the budget and reserve levels. Refer to Appendix F.

10. GOVERNANCE AND ADMINISTRATIVE MATTERS

10.1 To consider any governance, policy, procedural and administrative matters requiring review or approval and not otherwise listed on this agenda.

11. NEIGHBOURHOOD PLAN

To receive an update. Contact was to be made with the former Chair of the Parish Council in order to take the Neighbourhood Plan forward, as agreed on 22 September 2026.

12. PLANNING MATTERS

To receive and consider new planning applications and updates, if any. Please refer to Appendix G.

13. PARISH COUNCIL VACANCIES AND CO-OPTION

13.1 To review current councillor vacancies. The Council comprises 11 seats in total, comprising 6 seats for the Cholmondeley ward and 5 seats for the Chorley ward.

13.2 To consider the co-option application form completed by Mr Ian Coppack, who attended the meeting held on 22 September 2026 and expressed an interest in serving on the Council, and to co-opt if the application is in order.

14. SHARED ITEMS / ITEMS FOR NEXT AGENDA

14.1 To raise any other items for future agendas.

15. DATE OF NEXT MEETING

To confirm the date of the next scheduled Parish Council meeting.

Upcoming dates (as previously agreed):

- Tuesday 16 March 2027 — Ordinary Meeting
- Tuesday 4 May 2027 — Annual Parish Council Meeting (AGM)