

**CHOLMONDELEY & CHORLEY NEIGHBOURHOOD PLAN STEERING GROUP**

**MINUTES OF A MEETING HELD ON 12 MARCH 2019 AT  
SCHOOL FARM, CHOLMONDELEY**

<b>PRESENT:</b>	Andy Latham	Chairman
Parish Councillors	Councillor A D Fennell Councillor S Langton	Councillor C Hopley
Non-Parish Councillors	Andy Champion Claire Farquhason Stacey Rutter	
<b>APOLOGIES:</b>	Councillor P Probin, James Hall and Matthew Robinson	

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**28 DECLARATIONS OF INTEREST (PARISH COUNCILLORS)**

Parish Councillors were invited to make any declarations of interest.

Councillors C Hopley and S Langton each declared a disclosable pecuniary interest in the proceedings on the basis that they were tenants of the Cholmondeley Estate.

**29 CONFLICTS OF INTEREST (NON-PARISH COUNCILLORS)**

Non-parish councillors were invited to declare any potential conflict of interest which they may have in connection with the business of the Steering Group itself and in respect of any item on the agenda.

Mr A Champion and Mr A Latham each declared an interest in the proceedings on the basis that they were tenants of the Cholmondeley Estate.

**30 MINUTES OF THE MEETING HELD ON 5 FEBRUARY 2019**

**RESOLVED:** That the Minutes of the meeting held on 5 February 2019 be approved as a correct record.

**31 FIRST CONSULTATION QUESTIONNAIRE**

Members had met informally on 18 February 2019 to design the first consultation questionnaire to be issued to residents.

A copy of the draft questionnaire had been issued to all members by e-mail.

There was an issue in respect of the shield which had been used as the logo for the questionnaire and whether permission should have been sought from the Cholmondeley Estate. Members agreed that, on balance, although specific permission had not been sought, this had been issued to all members of the Steering Group and James Hall, as the Estate representative, would have made comment if this was not acceptable.

Minor amendments to the document were made, following which it was –

**RESOLVED:** (a) That the revised questionnaire be issued at the earliest opportunity;

(b) That 300 copies be printed by Johnsons the Printers, Nantwich;

(c) That members of the Steering Group hand-deliver the questionnaires, and, if possible, allow residents to complete them, 'while they wait';

(d) That the 28 April 2019 be agreed as the deadline date for responses; and

(e) That the questionnaire be forwarded to Lucy Hughes of Cheshire Community Action.

**32 INFORMAL MEETING OF MEMBERS**

It was agreed that Members meet informally on 29 April 2019 to consider the responses to the questionnaire and prepare for the next formal meeting.

**33 PROJECT PLAN**

A copy of the Project Plan prepared by Lucy Hughes, was received. This was out-of-date but had been submitted to remind members of the various stages in the process.

(Note: A Champion withdrew from the meeting at this point in the proceedings.)

**34 DATE OF NEXT MEETING**

Tuesday, 14 May 2019

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