

**MINUTES OF A MEETING OF CHOLMONDELEY & CHORLEY PARISH COUNCIL
HELD AT SCHOOL FARM, CHOLMONDELEY ON 20 NOVEMBER 2018**

PRESENT:	Councillor C Crossley	Chairman
	Councillor A D Fennell	Vice-Chairman
	Councillor C Hopley	Councillor P Probin
	Councillor R Probin	Councillor S Langton
	Councillor P Winward	Councillor G Willis

APOLOGIES: Councillors J Clarke, J Moody and D Sweetman

46 DECLARATION OF INTERESTS

Members were invited to declare any disclosable pecuniary interest (DPI) or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of a DPI interest, to leave the meeting prior to the discussion of that item.

No declarations were made.

47 MINUTES

47.1 Minutes of the Meeting held on 18 September 2018

RESOLVED: That the Minutes of the Meeting held on 18 September 2018 be approved as a correct record subject to the following amendment:

Minute No. 34 Neighbourhood Plan

Insert: Councillor S Langton

Delete: One entry of Councillor C Hopley (named twice)

47.2 Minutes of the Extra-ordinary Meeting held on 23 October 2018

The Minutes of the Extra-ordinary Meeting held on 23 October 2018 were not available and would be submitted to the January 2019 meeting for approval.

48 PUBLIC QUESTION TIME

Members of the public were able to ask a question or make a statement. Questions or statement must relate to the business of the Parish Council, either generally, or in respect of any item on the agenda.

There were no members of the public in attendance.

49 NEIGHBOURHOOD PLAN

49.1 The Parish Council received the Minutes of the inaugural meeting of the Neighbourhood Plan Steering Group held on 23 October 2018.

It was noted that the next meeting of the Steering Group had been scheduled for 22 November 2018; however, as the agenda had not been issued within the three-day public notice period the date had been changed to 10 December 2018.

49.2 The Parish Council was asked to approve the area which would comprise the Neighbourhood Plan area. A map showing the boundary of both parishes had been provided by Matthew Robinson (representative of the Cholmondeley Estate and member of the Steering Group).

RESOLVED: (a) That the area for the Neighbourhood Plan should comprise the two parishes of Cholmondeley and Chorley, which together formed the administrative area of the Parish Council; and

(b) That the formal application for approval of the area be submitted to Cheshire East Council.

50 BOROUGH COUNCILLOR W S DAVIES

Councillor W S Davies was unable to attend the meeting owing to a business commitment.

51 FINANCIAL MATTERS

51.1 Authorisation of Payments

RESOLVED: That the following payments be approved.

£320.00	C M Jones – Salary for the period 1 July – 31 December 2018.
£80.00	HMRC – Tax on Clerk's salary.
£502.80	Councillor P Probin – reimbursement for purchase of defibrillator cabinet and electrician's fee to install on outside wall of the Cholmondeley Arms.
£43.96	Matthew Robinson. Purchase of map for Neighbourhood Plan.
£17.50	Coderra – work associated with setting up e-mail addresses for councillors.
£20.00	Cheshire Community Action – membership.

52.2 Draft Budget – 2019-2020

The Parish Council was invited to consider draft budget proposals for 2019-2020. The Clerk's report and accompanying documents were submitted.

RESOLVED: (a) That budget proposals for 2019-2020 amounting to £5,395.00 be approved;

(b) That the Clerk's gross salary remain at £800 pa; and

(c) That the Clerk be authorised to request a precept of £1,500 from Cheshire East Council for 2019-2020.

52.3 Security Marking (Operation Shield)

It was noted that the cost for security marking had been included in the revised estimates to 31 March 2019 (Minute No. 52.2 above).

52.4 Cheshire East Council – Pre-Budget Consultation: Budget 2019-2022

Cheshire East Council had published its Pre-Budget Consultation Report for 2019 to 2022.

The Borough Council was inviting the opinions and views from residents, businesses, councillors, staff, town and parish councils, local community groups and other stakeholders. The feedback received would be used to inform the budget setting process.

RESOLVED: That the Parish Council decline to comment on the Cheshire East Council Pre-Budget Consultation (Budget

53 PLANNING MATTERS

There were no planning applications for consultation.

54 NEWSLETTER

A draft of the newsletter was not available. The Clerk undertook to provide a copy before Christmas.

55 SHARED ITEMS

Members were invited to share information, or request items to be included on the next agenda. Issues raised included the following.

- Councillors Hopley and P Probin reported on attendance at a recent Police cluster meeting.
- Daffodils had now been purchased and would be planted in the next few weeks.
- Members briefly discussed arrangements for the location and installation of the boundary signs.

56 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

57 NEIGHBOURHOOD PLAN – CONSULTANCY SUPPORT

(Reason for exclusion: commercial sensitivity)

The Parish Council considered two quotations for specialist planning support for the Neighbourhood Plan process.

RESOLVED: (a) That the Parish Council accept the quotation submitted by Cheshire Community Action, for three days of support, in the sum of £350 per day (£1,050); attendance at two meetings in the sum of £350 per day (£700), totalling £1,750; and

(b) That, in due course, the Parish Council apply to Locality for a grant for 2019-2020.

58 DATE OF NEXT MEETING

15 JANUARY 2019

.....Chairman

The meeting commenced at 7.30 pm and concluded at 8.50 pm