

# CHOLMONDELEY & CHORLEY PARISH COUNCIL

www.cholmondeley-chorley.co.uk

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Clerk

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Parish Councillors are summoned to  
**A MEETING OF THE PARISH COUNCIL**

**DATE:** TUESDAY 17 JULY 2018

**TIME:** 7.30 PM

**NOTE VENUE:** CORONATION HALL, BICKLEY

Signed:



Date of Issue: 12 July 2018

## A G E N D A

### 1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible. **Councillors J Clarke and A Fennell**

### 2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

### 3 MINUTES – ANNUAL COUNCIL – 22 MAY 2018

To approve the Minutes of the Annual Council Meeting held on 22 May 2018.

### 4 PUBLIC QUESTION TIME

Members of the public are able to ask a question or make a statement. Questions or statement must relate to the business of the Parish Council, either generally, or in respect of any item on the agenda.

The Chairman or Clerk will respond to questions, but if the Chairman considers that another councillor might have the information, she will defer to him/her. This slot is for members of the public; **councillors should not participate unless invited to do so by the Chairman.**

To: Councillors C Crossley (Chair), A Fennell (Vice-Chair), C Hopley, S Langton, J Moody, P Probin, R Probin, Sweetman, G Willis and P Winward

Copy: Borough Councillor W S Davies

**5 NEIGHBOURHOOD PLAN**

To consider the next steps in taking forward the preparation of a Neighbourhood Plan.

The newsletter was distributed the previous week and residents are invited to put their name forward for membership of the Steering Group.

The Clerk can seek a quotation from Cheshire Community Action for planning support and can also seek two other quotations for consideration at the September meeting.

When costs have been estimated, a grant application can be submitted to 'Locality' which makes grants of between £1,000-£9,000. This money must be spent within six months of it being allocated. For this reason, the application would probably not need to be submitted until much later in the year.

Parish Councillors are invited to put themselves forward for membership of the Neighbourhood Plan Steering Group.

**6 SECURIMARK**

A representative from Securimark is to be invited to attend the meeting.

**7 BOROUGH COUNCILLOR'S REPORT**

Councillor W S Davies to report on Cheshire East Council matters.

**8 LITTER-BIN – TO BE LOCATED OPPOSITE THE CHOLMONDELEY ARMS  
(IN THE INFORMAL LAY-BY)**

The Clerk will submit a quotation from ANSA for the provision of a litter-bin to be located in the 'lay-bay' opposite to the Cholmondeley Arms.

**9 CABINET FOR DEFIBRILLATOR**

The Clerk to report on the purchase of a cabinet for the defibrillator located at the Cholmondeley Arms.

**10 DATA PROTECTION ACT 2018**

To report in respect of e-mail security - advice sought from David Proctor of Coderra Ltd.

**11 FINANCIAL MATTERS**

**11.1 Authorisation of Payments**

To approve the following payment.

£40.00 HMRC – Tax on Clerk's salary.

**11.2 Receipts and Payments Statement – to 30 June 2018**

To receive a Receipts and Payments Statement for the period 1 April 2018 – 30 June 2018.

To follow

**12 PLANNING MATTERS**

There are no planning applications for consultation.

**13 PROJECTS FOR THE YEAR**

The Parish Council is invited to consider if any projects should be planned for the current financial year.

**14 SHARED ITEMS**

Members are invited to share information, or request items to be included on the next agenda. This is also an opportunity for Members to report on attendance at any recent meetings of outside bodies, including Police Cluster meetings.

**15 DATE OF NEXT MEETING – ANNUAL MEETINGS**

18 September 2018 – 7.30 pm