

CHOLMONDELEY & CHORLEY PARISH COUNCIL CALENDAR OF PARISH COUNCIL MEETINGS – 2018-2019

Meetings of the Council are held bi-monthly (January, March, May, July, September and November) generally on the third Tuesday in the month and are held at School Farm (by kind permission of Councillor Tony Fennell).

Meetings start at 7.30 pm. Members of the public are entitled to attend meetings and are able to address the Parish Council during the Public Question Time slot. Agendas are published on the website at least three clear days before each meeting.

Date	Notes
22 May 2018	This is the date of both the Annual <u>Parish</u> Meeting and the Annual Meeting of the Parish <u>Council</u> which is the first meeting in the new municipal year.
17 July	
18 September	
20 November	This is the budget meeting when the Parish Council will agree its budget for 2019-2020
15 January 2019	
19 March	
21 May	Annual Parish Meeting and the Annual Meeting of the Parish Council Note: Local elections will have taken place on 2 May 2019 and all councillors will be asked to sign a Declaration of Acceptance of Office prior to start of the meeting.

The **Annual Parish Meeting** is held on the same evening as the Annual Meeting of the Parish Council. These are two separate and distinct meetings but are held for convenience on the same evening.

The Parish Meeting comprises local government electors registered for the parish. If present, the Parish Council Chairman must chair the Parish Meeting. In her absence, the Vice-Chairman must preside if he is present; otherwise the meeting must elect its own chairman from those present.

A Parish Meeting may discuss parish affairs, and resolutions may be passed which the Parish Council is obliged to consider at its next meeting, but not necessarily accept.

The Parish Meeting must assemble annually between 1 March and 1 June. Proceedings must not begin before 6 pm. Decisions are taken by a majority of those present and voting.

The Annual Parish Council Meeting is the first meeting in the new municipal year and it is at this meeting that the Chairman and Vice-Chairman are elected. Appointments to outside bodies are also made and the Parish Council takes the opportunity to consider other routine items of business.